Skyward Verification

DUE APRIL 1st

To verify your child's grade level and address, please login to Skyward, screenshot the Student Information card, and upload to your TeamSnap account using a web browser.

Skyward Verification:

Login to Skyward at https://skyweb.wlcsd.org/scripts/wsisa.dll/WService=wsEAplus/seplog01.w

If you have one child:

• Under the main menu, choose: Student Info



If you have more than one child:

- At the top of the page, select the small blue arrow to the right of "All Students".
- Then select your child's name from the drop down.
- On the left-hand side, select the "+" icon and then select "Student Info".
- You can then screen shot your child's Student Information card. *If doing so from your phone, you may need to turn it landscape to get all of the information on the screen.

Final image should look like this:



To Upload Documents to TeamSnap:

Login to your TeamSnap account on a web browser at https://www.teamsnap.com/

Under "My Teams" in the middle of the page, select your player's name.



Then select the "Roster" tab on the blue toolbar at the top of the page.



Then select the student's hyperlinked name:

👪 Fla	ag Cheer	1st/2nd	Grade-	Fall2025	5				Howdy, Nicole! Welco
Fall 2 Cheer	025 leading - Fall 2025 V	Vhite Lake Wolves Yo	outh Football & Cheer	leading		Create Nev	v Team Viewing	as Nicole 🔻	My Teams & Orgs 🔻
Home	Roster	Schedule	Availability	Tracking	Invoicing	Statistics	Assignments	O Media	Messages
Roster	Add								Total Players: 1
Name =			Cor	tact Info	# / Position			Mar	
1	Emalee Wa	rden	Nic nic 248 Nic nic 248	ole warden ole_warden@ymail 88955348 ole warden ole_warden@ymail 88955348	l.com				Edit

This will bring you to the Player's Profile where you can upload your documents at the bottom of the screen:

	8954 Satelite Dr., white Lake, Michigan, 48386	
Player Links and Files		
Links:	Add link	
Files:	Add file	
Player Status: Active		Disable

Select "Add File" Each document will need an individual upload.

Please keep in mind:

- A) Type in the description of the document that you are uploading "Skyward Verification", "Health Appraisal", or "Birth Certificate".
- B) Click "Private".
 - a. This will allow only WLW Board members who have Team Manager access to view these sensitive documents. If this is left unchecked, everyone on your child's team will be able to view these documents.

	Α —	Description:	
Files:	В —	Private @ Choose File No ile chosen	
		Add this file Cancel	

Click "Choose File" and browse to the image/file that you would like to upload. Then choose "Add this file" to finalize the upload to your child's profile.